

SPECIAL REVENUE FUNDS

Program Summary

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. A summary of the Special Revenue Funds as presented in the budget document behind the 'Special Revenue' tab are shown below.

The Special Revenue Funds in the 2013-2014 budget consist of the following:

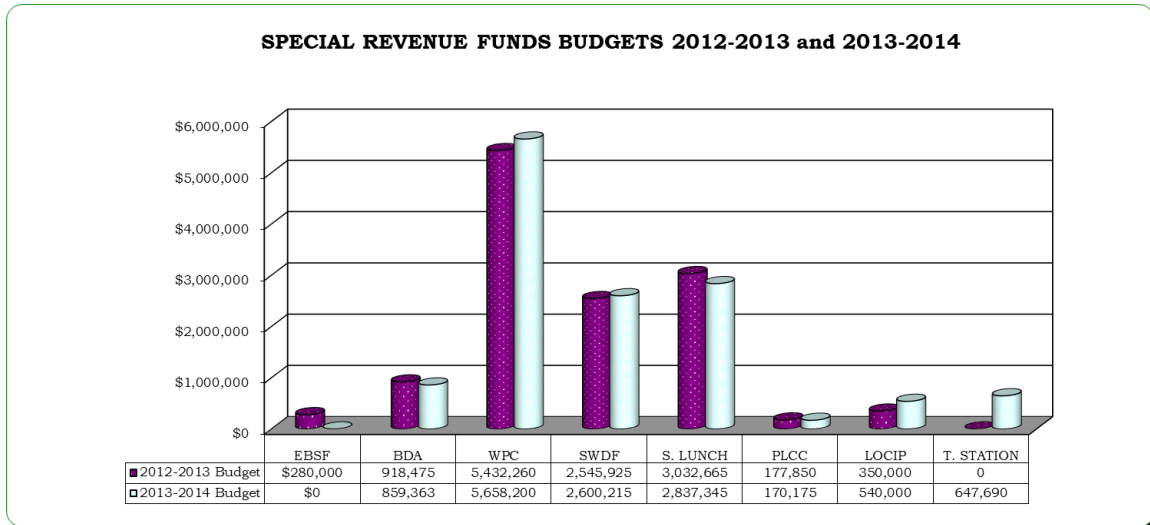
- EQUIPMENT AND BUILDING SINKING
- COMMUNITY DEVELOPMENT BLOCK GRANT - BRISTOL DEVELOPMENT AUTHORITY
- SEWER (WPC) OPERATING AND ASSESSMENT
- SOLID WASTE DISPOSAL
- SCHOOL LUNCH PROGRAM
- PINE LAKE CHALLENGE COURSE
- LOCIP PROJECTS
- TRANSFER STATION FUND

Shown below is a listing of the special revenue funds' prior year expenditures (2011-2012) as well as budgets for fiscal year 2012-2013 and fiscal year 2013-2014.

| Special Revenue Funds Budgets and Expenditures | | | |
|---|----------------------------|----------------------------|----------------------------|
| | 2011-2012 | 2012-2013 | 2013-2014 |
| | <u>Actual</u> | <u>Budget</u> | <u>Budget</u> |
| Equipment and Building Sinking | \$0 | \$280,000 | \$0 |
| Community Development Block Grant Act (BDA) | 775,468 | 918,475 | 859,363 |
| Sewer (WPC) Operating and Assessment | 5,155,485 | 5,432,260 | 5,658,200 |
| Solid Waste Disposal | 2,782,282 | 2,545,925 | 2,600,815 |
| School Lunch Program | 3,255,960 | 3,032,665 | 2,837,345 |
| Pine Lake Challenge Course | 138,928 | 177,850 | 170,175 |
| LOCIP Projects | 410,000 | 350,000 | 540,000 |
| Transfer Station Fund | 0 | 0 | 647,690 |
| Total Special Revenue Funds | <u>\$12,518,123</u> | <u>\$12,737,175</u> | <u>\$13,313,588</u> |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)



EQUIPMENT AND BUILDING SINKING FUND

Service Narrative

The Equipment and Building Sinking Fund is utilized to set aside funds for the purchase of major pieces of equipment, funds for building purchases, or building upgrades that the City may decide to pursue. It is primarily funded by transfers from the General Fund; however there is no transfer funded this year. A balance of approximately \$290,000 is available within this fund.

1018108 EQUIPMENT AND BUILDING SINKING FUND

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--------------------------------|---------|--|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| OPERATING TRANSFERS OUT | | | | | | | |
| 570900 | | TELEPHONE SYSTEM UPGRADE | \$0 | \$280,000 | \$280,000 | \$0 | \$0 |
| | | TOTAL OPERATING TRANSFERS OUT | \$0 | \$280,000 | \$280,000 | \$0 | \$0 |
| | | TOTAL EQUIPMENT AND BUILDING SINKING FUND | \$0 | \$280,000 | \$280,000 | \$0 | \$0 |

BRISTOL DEVELOPMENT AUTHORITY COMMUNITY DEVELOPMENT BLOCK GRANT

Office: (860) 584-6185

Service Narrative

The Office of the Bristol Development Authority (BDA) is responsible for economic and community development in the City of Bristol, and is the successor agency to the Redevelopment Agency. The department is also responsible for writing and administering major grants. The department is governed by a nine-member, bi-partisan Board that is chaired by the Mayor. The Board has full responsibility for the Community Development Block Grant (CDBG) programs, reviews of applications for the Neighborhood Assistance Act, and oversees redevelopment activities which include the industrial park programs. The BDA is the lead agency for downtown redevelopment.

The BDA office has six staff persons, each one of which administers or generates special revenue. The two grants positions are funded directly by the City, while four other positions – the Executive Director, the Community Development Coordinator, one program position, and the department's Administrative Assistant – are funded by both the City and the Federal government. The Federal government requires a specific accounting for each portion of the salaries. All activities herein have been and will be accomplished within the confines of available personnel and budgets.

For more than a decade economic development efforts have concentrated upon attracting, retaining, and growing industrial and office users for the City. This strategy helped to grow the commercial/industrial tax base and demonstrated the need to bring new, ready-to-build industrial land to the market. Approximately 42 acres of industrial park land is now available in the Southeast Bristol Business Park.

Downtown redevelopment is a long-term challenge and has re-emerged as a priority. As much a fundamental quality of life issue as an economic development one, downtown redevelopment promises to be a long and continuing effort to improve the physical environment, to attract new businesses (both retail and office), and to establish a new sense of purpose to the center of the City and hub of government for one of Connecticut's largest municipalities. The creation of a private corporation by the Mayor and City Council gave authority for the 17-acre former mall site to a private, non-profit entity – the Bristol Downtown Development Corporation (BDDC). Several years ago its solicitation resulted in the selection of a preferred developer, Renaissance Downtowns. The developer's concept plan was approved in October 2011, a substantive version of the plan was approved in June 2012, and site plan approval was obtained in February 2013. The process of garnering tenants has begun. For more information on the BDDC, see pages 167.

Fiscal Year 2013 Major Service Level Accomplishments

- Economic Development: Continued to market and attract tenants to the Southeast Bristol Business Park by providing a competitive environment utilizing tax and grant incentives. Reached out to existing manufacturing, office, and retail businesses for retention and expansion opportunities. Improved marketing materials, including the department's Web presence and an electronic newsletter. Provided staff support to the Mayor's Task Force on Marketing. While the Marketing Task Force's work and scope of activities continues to evolve, North Star Destination Strategies has been hired through a public/private partnership to develop a community brand and implementation strategy
- Downtown: Assisted Renaissance Downtowns as requested. Completed H.J. Mills parking lot construction and continued post-remediation groundwater monitoring and environmental site closure activities

Special Revenue Funds – (continued)

▪ Grants:

Regional Initiatives

- As lead applicant, the City of Bristol partnered with the Town of Plainville and the Town of Plymouth to receive a State of Connecticut grant of \$150,000 to purchase an innovative pothole patching vehicle
- The City of Bristol was lead applicant with the Town of Plainville and the Town of Plymouth for a \$200,000 grant award from the U.S. Economic Development Administration. The grant will fund a study to provide regional flood mitigation solutions for the Pequabuck River

Highlights of Other Funding

- The City was awarded a U.S. Federal Emergency Management Agency grant to conduct a comprehensive emergency risk assessment. This project will provide emergency responders with critical risk data to guide training and mitigation procedures
- The City applied to the State of Connecticut Department of Emergency Services and Public Protection to purchase and install a standby emergency generator at the Bristol Police and Court Complex. This generator would power the entire building, including the City's emergency operations center

Ongoing Grant/Project Administration

- Grants staff continues to manage environmental cleanup activities at 316 Park Street; administer the Hazard Mitigation Grant Program home acquisition program; assist the Graustein Memorial Fund Discovery Initiative; and work with the Bristol Property Renewal Corporation concerning Brownfields issues

▪ Community Development:

The U.S. Department of Housing and Urban Development funds the annual Community Development Block Grant to the City of Bristol. The BDA develops a Five-Year Consolidated Plan and subsequent Annual Plan updates to determine how best to utilize funds for the benefit of Bristol and its residents

The third year of the Five-Year Consolidated Plan for 2010-2015 was implemented. Funding was allocated to maintain the Housing and Commercial Rehabilitation program administered directly by the BDA. Funding was also provided to community organizations that deliver services to special needs and low-to moderate-income populations in Bristol. The Christian Fellowship Center provided meals and groceries; St. Vincent DePaul Mission provided transitional living to women with children; and the Bristol Boys and Girls Club worked with youth at Cambridge Park. With prior year funding and for the second year, sidewalks were replaced in the West End neighborhood. The parking lot at Komanetsky Estates was repaired, the Bristol Preschool Child Care Center was painted, and automatic door openers were installed at the Bristol Adult Resource Center (BARC).

Special Revenue Funds – (continued)

Fiscal Year 2014 Major Service Level Goals

The BDA will continue to take advantage of economic development opportunities to ensure a strong local tax base, to increase employment opportunities, and to offer Bristol residents a variety of quality retail options.

- Economic Development: The BDA will continue outreach initiatives to attract industrial, retail, office, and other commercial ventures to the City. This effort includes a focus on the Southeast Bristol Business Park and investigating economic development opportunities for Brownfields. The BDA will work with the Central Connecticut Chambers of Commerce to promote local grant/tax incentives as well as to provide guidance on State, Federal, and other assistance available to new/expanding businesses. In addition, new marketing initiatives will be implemented in conjunction with the Mayor's Task Force on Marketing
- Downtown: The BDA will continue its positive relationship with Renaissance Downtowns, the BDDC, and local businesses to ensure the success of downtown redevelopment. This includes promoting local business incentives specific to the downtown area and working with City departments and local organizations on various events to promote the downtown area
- Grants: Grants staff will serve as the points of contact for on-going grant funded projects and will aggressively seek grant funds for City projects and services, including regional opportunities
- Community Development: The BDA staff and the Fair Housing Officer will make further strides in addressing impediments to fair housing choice, including delivery of ongoing informational presentations and reviewing zoning and housing codes. A planning schedule for the new Five-Year Consolidated Plan 2015-2020 will take shape in 2013-2014. The Central Connecticut Regional Planning Agency (CCRPA) will be providing Census 2010 data so that BDA can begin to analyze changes in Bristol demographics. An expansive citizen participation and community consultation process will be coordinated by the BDA. The 2015-2020 Consolidated Plan will be presented to the U.S. Department of Housing and Urban Development in May 2015, with the bulk of citizen participation and community consultation taking place in 2014

Long Term Goals

- Economic Development: The BDA will continue its effort to fill the Southeast Bristol Business Park and to assist in the relocation and expansion of manufacturing and distribution companies. In addition, the BDA will work with retail and office organizations looking to locate/expand in Bristol. The BDA will assist in the planning and redevelopment of downtown Bristol and will undertake several marketing initiatives, including further enhancing the website, exploring the use of social media in a government context, and assisting in the implementation of branding strategies recommended by North Star Destination Strategies
- Grants: To identify outside funding opportunities and coordinate funding needs which meet the requirements of the City of Bristol functional areas and departments

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

- Community Development: To continue to provide Housing Rehabilitation grants to Bristol homeowners. Such assistance prevents blight conditions and preserves the housing stock throughout the City. These grants allow low- to moderate-income homeowners to remain in their homes. With additional Federal and/or State funds BDA could also target specific areas or neighborhoods, including the West End, for concentrated community development support. Funding will be sought to supplement Federal CDBG funds as opportunities are offered through the State of Connecticut Department of Economic and Community Development and the newly formed State Department of Housing

Expenditure & Position Summary

| | 2012 Actual | 2013 Estimated | 2014 Budgeted |
|---------------------|------------------------|---------------------------|--------------------------|
| Salary Expenditures | \$1,178,415 | \$267,120 | \$260,055 |
| Full time Positions | 7 | 7 | 6 |

Budget Highlights

104 BRISTOL DEVELOPMENT AUTHORITY REVENUE

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--|---------|--------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| 1044101 BDA- CITYSHARE | | | | | | | |
| 490001 | G2014 | TRANSFER IN GENERAL FUND | \$392,805 | \$366,270 | \$366,270 | \$364,555 | \$364,555 |
| 461002 | | BUDGETARY FUND | 785,610 | 0 | 0 | 0 | 0 |
| TOTAL BDA- CITYSHARE | | | \$1,178,415 | \$366,270 | \$366,270 | \$364,555 | \$364,555 |
| 1044103 BDA- CDBG- ADMINISTRATION | | | | | | | |
| 431025 | G2014 | CDBG ENTITLEMENT | \$0 | \$516,128 | \$516,128 | \$464,516 | \$464,516 |
| 431083 | G2014 | REPROGRAMMING FUNDS CDBG | 0 | 11,516 | 11,516 | 0 | 0 |
| 431084 | G2014 | PROGRAM INCOME | 42,000 | 24,561 | 24,561 | 30,292 | 30,292 |
| TOTAL BDA- CDBG- ADMINISTRATION | | | \$42,000 | \$552,205 | \$552,205 | \$494,808 | \$494,808 |
| TOTAL BRISTOL DEVELOPMENT AUTHORITY | | | \$1,220,415 | \$918,475 | \$918,475 | \$859,363 | \$859,363 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

| 1044101 BDA- CITYSHARE | | | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--------------------------------------|---------|------------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| OBJECT | PROJECT | DESCRIPTION | | | | | |
| SALARIES | | | | | | | |
| 514000 | G2014 | REGULAR WAGES | \$251,879 | \$262,190 | \$262,190 | \$258,055 | \$258,055 |
| 515100 | G2014 | OVERTIME WAGES | 1,145 | 1,000 | 1,000 | 1,000 | 1,000 |
| 517000 | G2014 | OTHER WAGES | 3,930 | 3,930 | 3,930 | 1,000 | 1,000 |
| TOTAL SALARIES | | | \$256,954 | \$267,120 | \$267,120 | \$260,055 | \$260,055 |
| CONTRACTUAL SERVICES | | | | | | | |
| 531000 | G2014 | PROFESSIONAL FEES AND SERVICES | \$12,566 | \$1,500 | \$1,500 | \$1,500 | \$1,500 |
| 531140 | G2014 | TRAINING | 170 | 0 | 0 | 0 | 0 |
| 543000 | G2014 | REPAIRS AND MAINTENANCE | 0 | 500 | 500 | 500 | 500 |
| 553000 | G2014 | TELEPHONE | 89 | 150 | 150 | 150 | 150 |
| 553100 | G2014 | POSTAGE | 1,265 | 1,000 | 1,000 | 1,000 | 1,000 |
| 554000 | G2014 | TRAVEL REIMBURSEMENT | 337 | 1,500 | 1,500 | 1,500 | 1,500 |
| 555000 | G2014 | PRINTING AND BINDING | 873 | 800 | 800 | 800 | 800 |
| 557700 | G2014 | ADVERTISING | 6,636 | 8,000 | 16,568 | 10,000 | 10,000 |
| 581120 | G2014 | CONFERENCES AND MEMBERSHIPS | 2,535 | 3,000 | 3,000 | 3,000 | 3,000 |
| 581260 | G2014 | MISCELLANEOUS PROMOTIONS | 490 | 1,000 | 1,000 | 1,000 | 1,000 |
| 581270 | G2014 | TRADE SHOWS | 0 | 600 | 600 | 600 | 600 |
| 587467 | G2014 | DOWNTOWN REVITALIZATION ACTIVITIES | 1,325 | 2,000 | 2,675 | 2,000 | 2,000 |
| TOTAL CONTRACTUAL SERVICES | | | \$26,286 | \$20,050 | \$29,293 | \$22,050 | \$22,050 |
| BENEFITS | | | | | | | |
| 520000 | G2014 | EMPLOYEE BENEFITS | \$483 | \$500 | \$500 | \$500 | \$500 |
| 520700 | G2014 | F.I.C.A | 15,576 | 16,255 | 16,255 | 15,880 | 15,880 |
| 520750 | G2014 | MEDICARE INSURANCE | 3,643 | 3,800 | 3,800 | 3,715 | 3,715 |
| TOTAL BENEFITS | | | \$19,702 | \$20,555 | \$20,555 | \$20,095 | \$20,095 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561800 | G2014 | PROGRAM SUPPLIES | \$949 | \$1,500 | \$1,500 | \$1,500 | \$1,500 |
| 569000 | G2014 | OFFICE SUPPLIES | 1,197 | 1,600 | 1,600 | 1,600 | 1,600 |
| TOTAL SUPPLIES AND MATERIALS | | | \$2,146 | \$3,100 | \$3,100 | \$3,100 | \$3,100 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591500 | G2014 | TRANSFER TO INTERNAL SERVICE | \$49,976 | \$55,445 | \$55,445 | \$59,255 | \$59,255 |
| TOTAL OPERATING TRANSFERS OUT | | | \$49,976 | \$55,445 | \$55,445 | \$59,255 | \$59,255 |
| TOTAL BDA- CITYSHARE | | | \$355,064 | \$366,270 | \$375,513 | \$364,555 | \$364,555 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

1044102 BDA- REHABILITATION PRESERVATION

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--------------------------------------|---------|------------------------------|--------------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| SALARIES | | | | | | | |
| 514000 | G2014 | REGULAR WAGES | \$116,980 | \$117,537 | \$117,537 | \$55,190 | \$55,190 |
| 515100 | G2014 | OVERTIME- BDA REHAB | 150 | 300 | 300 | 300 | 300 |
| 517000 | G2014 | OTHER WAGES | 0 | 215 | 215 | 0 | 0 |
| TOTAL SALARIES | | | \$117,130 | \$118,052 | \$118,052 | \$55,490 | \$55,490 |
| CONTRACTUAL SERVICES | | | | | | | |
| 554000 | G2014 | TRAVEL REIMBURSEMENT | \$0 | \$800 | \$800 | \$800 | \$800 |
| TOTAL CONTRACTUAL SERVICES | | | \$0 | \$800 | \$800 | \$800 | \$800 |
| BENEFITS | | | | | | | |
| 520000 | G2014 | EMPLOYEE BENEFITS | \$235 | \$215 | \$215 | \$95 | \$95 |
| 520700 | G2014 | F.I.C.A. | 7,040 | 6,870 | 6,870 | 3,425 | 3,425 |
| 520750 | G2014 | MEDICARE INSURANCE | 1,646 | 1,605 | 1,605 | 800 | 800 |
| TOTAL BENEFITS | | | \$8,921 | \$8,690 | \$8,690 | \$4,320 | \$4,320 |
| OTHER/MISCELLANEOUS | | | | | | | |
| 587100 | G2014 | RESIDENTIAL REHABILITATION | \$0 | \$0 | \$218,747 | \$238,747 | \$238,747 |
| TOTAL OTHER/MISCELLANEOUS | | | \$0 | \$0 | \$218,747 | \$238,747 | \$238,747 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591500 | G2014 | TRANSFER TO INTERNAL SERVICE | \$33,359 | \$33,990 | \$33,990 | \$22,490 | \$22,490 |
| TOTAL OPERATING TRANSFERS OUT | | | \$33,359 | \$33,990 | \$33,990 | \$22,490 | \$22,490 |
| TOTAL BDA- REHABILITATION | | | \$159,410 | \$161,532 | \$380,279 | \$321,847 | \$321,847 |

1044104 BDA- PUBLIC SERVICE GRANTS

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|---|---------|---|--------------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| MISCELLANEOUS | | | | | | | |
| 585011 | G2014 | ST. VINCENT DEPAUL | \$47,000 | \$22,500 | \$22,500 | \$24,000 | \$24,000 |
| 585013 | G2014 | PRUDENCE CRANDALL | 0 | 0 | 0 | 4,000 | 4,000 |
| 585014 | G2014 | YWCA- SEXUAL ASSAULT | 10,000 | 0 | 0 | 3,000 | 3,000 |
| 585023 | G2014 | FAMILY RESOURCE CENTER EMERGENCY NEEDS | 0 | 0 | 0 | 0 | 0 |
| 585049 | G2014 | ELDERLY OUTREACH- CATHOLIC CHAR. | 10,000 | 0 | 0 | 0 | 0 |
| 585104 | G2014 | SOUP KITCHEN | 24,000 | 11,000 | 11,000 | 13,000 | 13,000 |
| 585114 | G2014 | BRISTOL FAMILY | 2,548 | 0 | 0 | 0 | 0 |
| 585116 | G2014 | BOYS AND GIRLS CLUB- OUTREACH PROGRAM | 56,000 | 21,000 | 21,000 | 30,000 | 30,000 |
| 587111 | G2014 | LITERACY VOLUNTEERS | 7,500 | 0 | 0 | 0 | 0 |
| 587324 | G2014 | ENVIRONMENTAL LEARNING SUMMER CAMP | 0 | 0 | 0 | 0 | 0 |
| 587350 | G2014 | GREATER BRISTOL VNA- HOME CARE | 8,000 | 0 | 0 | 0 | 0 |
| 587550 | G2014 | CW RESOURCES- HOMEOWNER PROPERTY ASSIST | 6,507 | 0 | 0 | 0 | 0 |
| TOTAL MISCELLANEOUS | | | \$171,555 | \$54,500 | \$54,500 | \$74,000 | \$74,000 |
| TOTAL BDA- PUBLIC SERVICE GRANTS | | | \$171,555 | \$54,500 | \$54,500 | \$74,000 | \$74,000 |

**Program Summaries-
Special Revenue Funds**

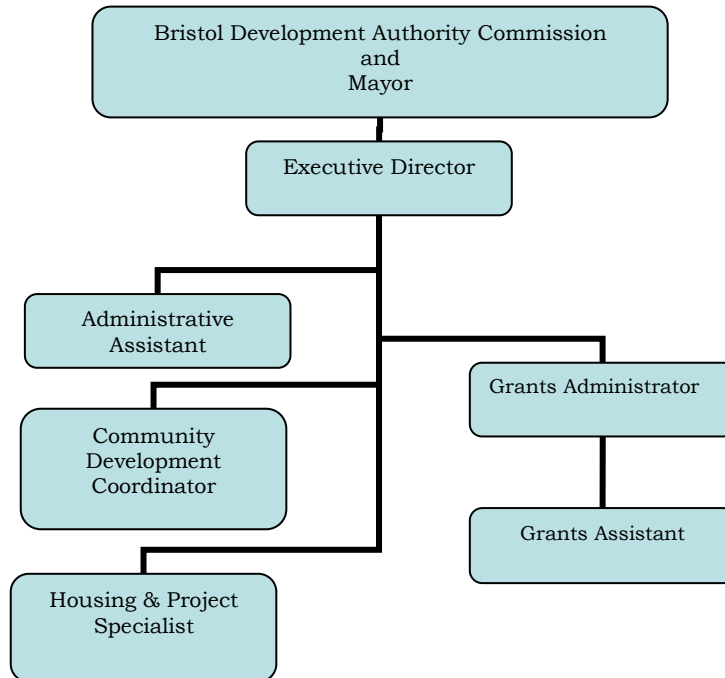
Special Revenue Funds – (continued)

1044103 BDA- CDBG- ADMINISTRATION

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--|---------|--------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| SALARIES | | | | | | | |
| 514000 | G2014 | REGULAR WAGES | \$60,004 | \$68,855 | \$68,855 | \$72,810 | \$72,810 |
| 515100 | G2014 | OVERTIME WAGES | 0 | 0 | 0 | 500 | 500 |
| 517000 | G2014 | OTHER WAGES | 4 | 0 | 0 | 0 | 0 |
| TOTAL SALARIES | | | \$60,008 | \$68,855 | \$68,855 | \$73,310 | \$73,310 |
| CONTRACTUAL SERVICES | | | | | | | |
| 531000 | G2014 | PROFESSIONAL FEES AND SERVICES | \$0 | \$5,000 | \$5,000 | \$3,000 | \$3,000 |
| 553000 | G2014 | TELEPHONE | 3 | 50 | 50 | 50 | 50 |
| 553100 | G2014 | POSTAGE | 350 | 400 | 400 | 400 | 400 |
| 554000 | G2014 | TRAVEL REIMBURSEMENT | 1,292 | 700 | 700 | 825 | 825 |
| 555000 | G2014 | PRINTING AND BINDING | 0 | 150 | 150 | 150 | 150 |
| 557700 | G2014 | ADVERTISING | 3,115 | 3,500 | 3,500 | 3,500 | 3,500 |
| 581120 | G2014 | CONFERENCE AND MEMBERSHIPS | 684 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL CONTRACTUAL SERVICES | | | \$5,444 | \$10,800 | \$10,800 | \$8,925 | \$8,925 |
| BENEFITS | | | | | | | |
| 520000 | G2014 | EMPLOYEE BENEFITS | \$135 | \$150 | \$150 | \$150 | \$150 |
| 520700 | G2014 | F.I.C.A. | 3,661 | 4,510 | 4,510 | 4,515 | 4,515 |
| 520750 | G2014 | MEDICARE INSURANCE | 856 | 1,055 | 1,055 | 1,055 | 1,055 |
| TOTAL BENEFITS | | | \$4,652 | \$5,715 | \$5,715 | \$5,720 | \$5,720 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561800 | G2014 | PROGRAM SUPPLIES | \$614 | \$1,500 | \$1,500 | \$1,160 | \$1,160 |
| 569000 | G2014 | OFFICE SUPPLIES | 1,028 | 1,500 | 1,500 | 1,250 | 1,250 |
| TOTAL SUPPLIES AND MATERIALS | | | \$1,642 | \$3,000 | \$3,000 | \$2,410 | \$2,410 |
| MISCELLANEOUS | | | | | | | |
| 587902 | G2014 | FAIR HOUSING | \$1,718 | \$3,650 | \$3,650 | \$3,000 | 3,000 |
| TOTAL MISCELLANEOUS | | | \$1,718 | \$3,650 | \$3,650 | \$3,000 | \$3,000 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591500 | G2014 | TRANSFER TO INTERNAL SERVICE | \$6,750 | \$8,850 | \$8,850 | \$5,596 | \$5,596 |
| TOTAL OPERATING TRANSFERS OUT | | | \$6,750 | \$8,850 | \$8,850 | \$5,596 | \$5,596 |
| TOTAL BDA- CDBG- ADMINISTRATION | | | \$80,214 | \$100,870 | \$100,870 | \$98,961 | \$98,961 |

Special Revenue Funds – (continued)

Organizational Chart



Bristol Development Authority Board

Term

| | |
|--|---------|
| Mayor Arthur J. Ward, Chairman | |
| Howard T. Schmelder, Vice-Chairman | 12/2016 |
| Kenneth Cockayne, City Council Liaison | 11/2013 |
| Charles Cyr | 12/2017 |
| Melanie Dumont | 02/2014 |
| Marvin Goldwasser | 12/2016 |
| John Lafreniere | 12/2014 |
| Michael Rivers | 12/2014 |
| Steven Wysowski | 12/2017 |

SEWER OPERATING & ASSESSMENT FUND

Brian Fowkes, Manager
75 Battisto Road
Office: (860) 584-3821
brianfowkes@bristolct.gov

Service Narrative

The Water Pollution Control Division of the Public Works Department is accounted for in the Sewer Operating and Assessment Fund and is charged with the operation and maintenance of the City's Wastewater collection and treatment facilities. The Division provides sanitary sewer collection and treatment services to approximately 92% of the City's populated area. The Division operates and maintains an advanced wastewater reclamation plant with 10.75 MGD capacity, 15 pumping stations, 238 miles of sewer lines and 5,660 manholes. The Division also provides administrative services for the operation, oversees sewer usage billing performed by the City's Water Department and develops long term planning to assure the operation will meet the future needs of the Community. In accordance with State and Federal regulations the Division is required to maintain a Capital Reserve Fund adequately funded to meet the financial demands of all Facility upgrades, modifications and capital equipment replacement.

Fiscal Year 2013 Major Service Level Accomplishments

- The Division through its Consultant completed the a Sewer System Evaluation Study, a major field investigation of the sanitary sewer collection system of the sewer shed contributing to the Broad Street pumping station. The study investigated sewer sheds that have been identified as containing significant sources of clean water infiltration and inflow. During this fiscal year the City received bids and awarded a construction contract the rehabilitate a the defects identified in the Study.
- The Division has continued with component projects of the Forestville Sanitary Sewer Overflows (SSO) Reduction Project. Work has included the design and award of a construction contract to install a 36" diameter relief sewer along and under the Pequabuck River. These projects will reduce SSO's related to severe weather and greatly improve both infrastructure capacity and dependability.
- In conjunction with our consultant, we completed the design of a Phosphorus reduction upgrade to the treatment facility to meet the coming DEP and EPA treatment standards.

Fiscal Year 2014 Major Service Level Goals

- Complete construction components of the East Bristol/Forestville Sanitary Sewer Overflow Reduction Project. Work will include the installation of a new relief gravity sewer and river crossing. The SSO project will address reoccurring sanitary sewer flooding issues associated with wet weather conditions.
- Oversee construction contracts to rehabilitate deteriorated sanitary sewers to reduce Infiltration and Inflow entering the City's sanitary sewer collection system. Work will also include award the ongoing in house sewer rehabilitation program to test and grout seal the City's aging underground pipe network.
- Begin construction of the Phosphorus reduction upgrade to the treatment facility.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

Performance Measures

Quantitative:

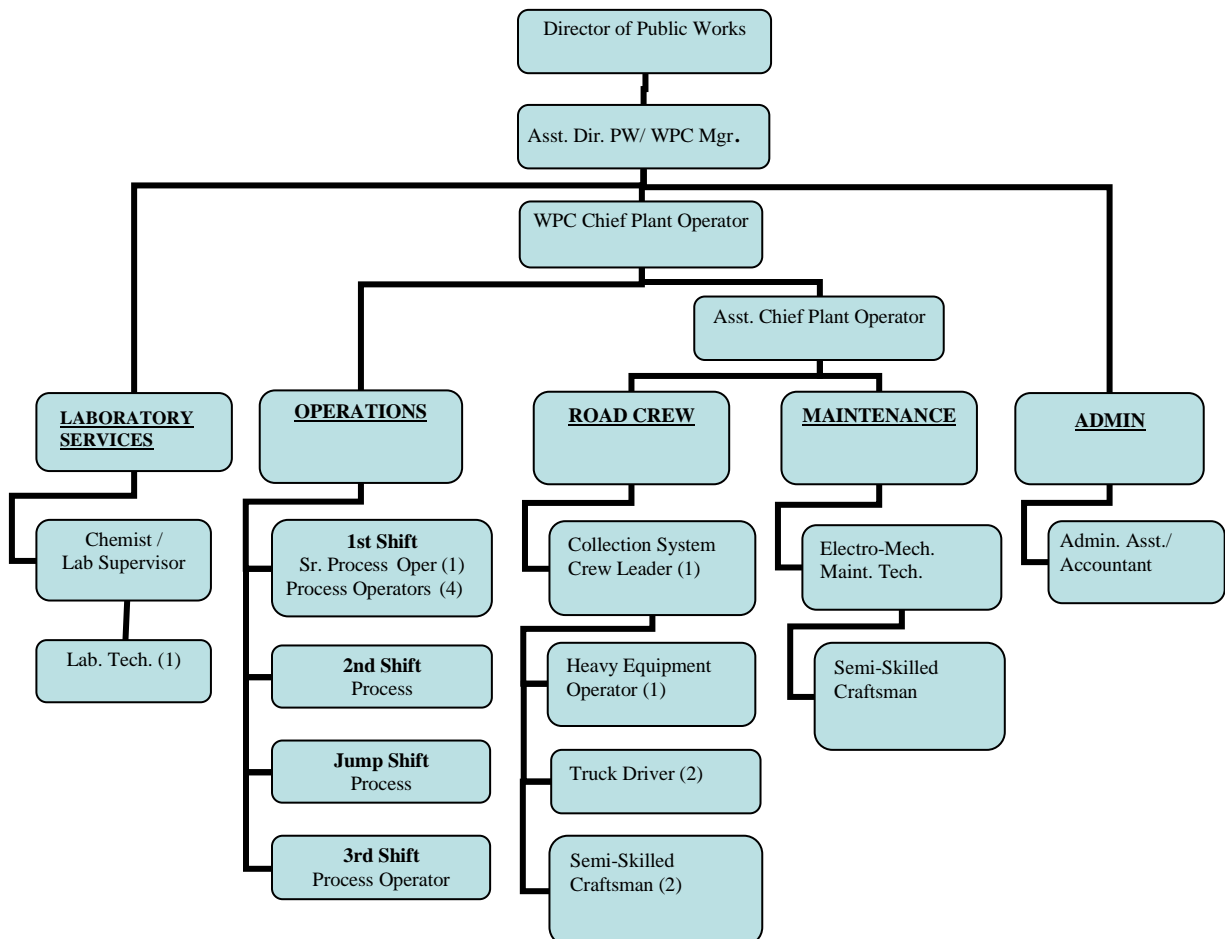
| ACTIVITY | 2011-2012 Actual | 2012-2013 Estimated | 2013-2014 Projected |
|--------------------------------------|---------------------|------------------------|------------------------|
| Treatment Operations Activity | | | |
| Wastewater Treated | 3.42 Billion gals | 2.80 Billion gals | 3.0 Billion gals |
| Solids processed | 7,128 wet tons | 6,798 wet tons | 7,000 wet tons |

Expenditure & Position Summary

| | 2011-12 | 2012-13 Est. | 2013-14 Proposed |
|----------------------------|-----------|-----------------|---------------------|
| Salary and Health Benefits | 1,723,000 | 1,714,000 | 1,711,800 |
| Full Time Positions | 23 | 23 | 22 |

Note: The current level of staffing has been reduced from 40 positions in 1990.

Organizational Chart



**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

Budget Highlights

The total Operating Budget for fiscal year 2013-2014 is \$5,658,200. Capital Outlay requests of \$213,000 include equipment replacements at the treatment plant and pump stations.

The budget includes funding to the Division's capital equipment and infrastructure programs to provide adequate financial resources for the Division's commitment to Sanitary Sewer Overflow Prevention, Infiltration and Inflow Reduction and the State and Federal mandate for Phosphorus treatment.

Budget Highlights

1183014 WATER POLLUTION CONTROL REVENUE

| OBJECT PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|------------------------------------|---|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| TAXES & PRIOR LEVIES | | | | | | |
| 410003 | ASSESSMENTS-INTEREST, LIENS & PENALTIES | \$6,547 | \$3,000 | \$3,000 | \$3,000 | \$3,000 |
| | TOTAL TAXES & PRIOR LEVIES | \$6,547 | \$3,000 | \$3,000 | \$3,000 | \$3,000 |
| FINES/FEES | | | | | | |
| 422005 | CUSTOMER DUMPING FEES | \$90,255 | \$75,000 | \$75,000 | \$65,000 | \$65,000 |
| 422006 | UNMETERED COMMERCIAL SEWER USER FEES | 1,188,546 | 1,287,900 | 1,287,900 | 1,313,000 | 1,313,000 |
| 422007 | UNMETERED DOMESTIC SEWER USER FEES | 3,266,030 | 3,513,900 | 3,513,900 | 3,721,000 | 3,721,000 |
| 422008 | UNMETERED FACTORY SEWER USER FEES | 134,068 | 144,160 | 144,160 | 159,000 | 159,000 |
| 422009 | UNMETERED PUBLIC SEWER USER FEES | 224,466 | 249,100 | 249,100 | 252,000 | 252,000 |
| | TOTAL FINES/FEES | \$4,903,365 | \$5,270,060 | \$5,270,060 | \$5,510,000 | \$5,510,000 |
| LICENSE, PERMITS, FEES | | | | | | |
| 442015 | SEWER CONNECTION PERMITS | \$81,740 | \$40,000 | \$40,000 | \$40,000 | \$40,000 |
| | TOTAL LICENSE, PERMITS, FEES | \$81,740 | \$40,000 | \$40,000 | \$40,000 | \$40,000 |
| CHARGES FOR SERVICES | | | | | | |
| 402000 | SEWER ASSESSMENTS & ADJUSTMENTS | \$20,736 | \$25,000 | \$25,000 | \$20,000 | \$20,000 |
| | TOTAL CHARGES FOR SERVICES | \$20,736 | \$25,000 | \$25,000 | \$20,000 | \$20,000 |
| INVESTMENT EARNINGS | | | | | | |
| 1181019 460000 | INTEREST INCOME | \$10,086 | \$14,000 | \$14,000 | \$10,000 | \$10,000 |
| 1181019 460006 | INTEREST A/R | 0 | 0 | 0 | 0 | 0 |
| | TOTAL INVESTMENT EARNINGS | \$10,086 | \$14,000 | \$14,000 | \$10,000 | \$10,000 |
| OTHER/MISCELLANEOUS REVENUE | | | | | | |
| 431090 | FEMA- DISASTER | \$0 | \$0 | \$0 | \$0 | \$0 |
| 454001 | MISCELLANEOUS- OTHER | 25,211 | 7,200 | 7,200 | 7,200 | 7,200 |
| 454008 | MISCELLANEOUS-UTILITY REVENUE | 6,891 | 15,000 | 15,000 | 7,000 | 7,000 |
| 480013 | MISCELLANEOUS REVENUE LIENS | 20,820 | 16,000 | 16,000 | 16,000 | 16,000 |
| 480014 | MISCELLANEOUS PENALTIES SEWER USER | 50,828 | 42,000 | 42,000 | 45,000 | 45,000 |
| | TOTAL OTHER/MISCELLANEOUS | \$103,750 | \$80,200 | \$80,200 | \$75,200 | \$75,200 |
| | TOTAL WATER POLLUTION CONTROL | \$5,126,224 | \$5,432,260 | \$5,432,260 | \$5,658,200 | \$5,658,200 |

**Program Summaries-
Special Revenue Funds**

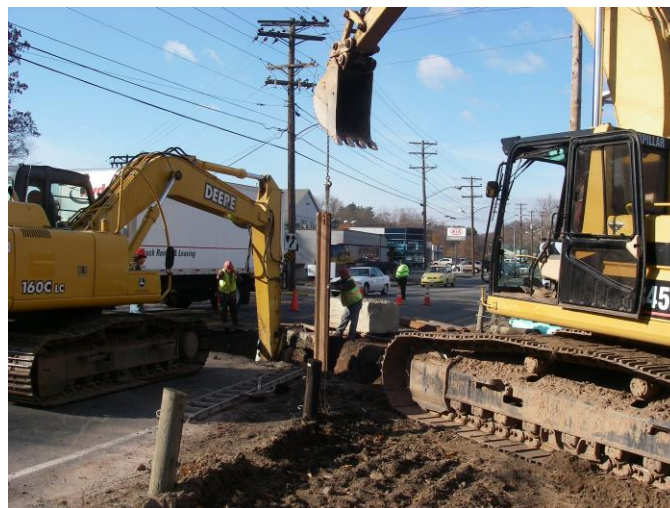
Special Revenue Funds – (continued)

| 1183014 | | WATER POLLUTION CONTROL EXPENDITURES | | | | | |
|------------------------------|---------|--------------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| | | | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
| OBJECT | PROJECT | DESCRIPTION | | | | | |
| SALARIES | | | | | | | |
| 514000 | | REGULAR WAGES | \$1,116,259 | \$1,252,630 | \$1,214,130 | \$1,172,617 | \$1,172,620 |
| 515100 | | OVERTIME | 36,909 | 53,300 | 53,300 | 53,300 | 53,300 |
| 515100 | 12900 | OVERTIME | 4,153 | 0 | 0 | 0 | 0 |
| 515100 | 12931 | OVERTIME | 4,451 | 0 | 0 | 0 | 0 |
| 515100 | 13901 | OVERTIME | 0 | 0 | 0 | 0 | 0 |
| 517000 | | OTHER WAGES | 41,992 | 27,190 | 65,690 | 26,189 | 26,190 |
| TOTAL SALARIES | | | \$1,203,764 | \$1,333,120 | \$1,333,120 | \$1,252,106 | \$1,252,110 |
| CONTRACTURAL SERVICES | | | | | | | |
| 531000 | | PROFESSIONAL FEES AND SERVICES | \$38,862 | \$74,000 | \$77,000 | \$22,000 | \$22,000 |
| 531000 | 10012 | PHOSPHORUS | 808 | 0 | 0 | 0 | 0 |
| 531000 | 10015 | ODOR CONTROL | 0 | 0 | 0 | 0 | 0 |
| 531150 | | ADMINISTRATIVE FEES | 54,970 | 60,000 | 60,000 | 65,000 | 65,000 |
| 541000 | | PUBLIC UTILITIES | 844,409 | 840,000 | 840,000 | 840,000 | 840,000 |
| 541100 | | WATER AND SEWER CHARGES | 6,760 | 12,500 | 12,500 | 12,000 | 12,000 |
| 542120 | | TIPPING FEES | 471,695 | 470,000 | 470,000 | 480,000 | 480,000 |
| 543000 | | REPAIRS AND MAINTENANCE | 41,278 | 55,000 | 55,196 | 52,000 | 52,000 |
| 543100 | | MOTOR VEHICLE SERVICE AND REPAIR | 1,623 | 1,500 | 1,500 | 1,500 | 1,500 |
| 543110 | | MAJOR REPAIRS | 52,858 | 80,000 | 108,506 | 75,000 | 75,000 |
| 544400 | | RENTS AND LEASES | 1,277 | 2,000 | 2,000 | 1,500 | 1,500 |
| 553000 | | TELEPHONE | 1,572 | 1,700 | 1,700 | 1,700 | 1,700 |
| 553100 | | POSTAGE | 539 | 500 | 500 | 500 | 500 |
| 554000 | | TRAVEL REIMBURSEMENT | 143 | 170 | 170 | 170 | 170 |
| 555000 | | PRINTING AND BINDING | 0 | 150 | 150 | 150 | 150 |
| 557700 | | ADVERTISING | 792 | 700 | 700 | 800 | 800 |
| 581120 | | CONFERENCES AND MEMBERSHIPS | 0 | 200 | 200 | 150 | 150 |
| 581135 | | SCHOOLING AND EDUCATION | 1,433 | 1,600 | 1,600 | 1,800 | 1,800 |
| 581280 | | LIEN FEES | 6,910 | 8,200 | 8,200 | 9,200 | 9,200 |
| 589100 | | MISCELLANEOUS | 21,922 | 7,300 | 7,300 | 7,200 | 7,200 |
| TOTAL CONTRACTURAL SERVICES | | | \$1,547,851 | \$1,615,520 | \$1,647,222 | \$1,570,670 | \$1,570,670 |
| BENEFITS | | | | | | | |
| 520000 | | EMPLOYEE BENEFITS | \$2,171 | \$2,365 | \$2,365 | \$2,334 | \$2,330 |
| 520100 | | LIFE INSURANCE | 0 | 0 | 0 | 0 | 0 |
| 520400 | | WORKERS' COMPENSATION | 52,000 | 80,000 | 80,000 | 80,000 | 80,000 |
| 520500 | | DISABILITY | 0 | 0 | 0 | 0 | 0 |
| 520700 | | F.I.C.A. | 72,635 | 82,050 | 82,050 | 77,106 | 77,105 |
| 520750 | | MEDICARE INSURANCE | 16,987 | 19,190 | 19,190 | 18,033 | 18,030 |
| 520905 | | GENERAL CITY RETIREMENT | 0 | 0 | 0 | 12,000 | 2,965 |
| 591517 | | TRANSFER OUT W/C | (52,000) | 0 | (80,000) | 0 | 0 |
| TOTAL BENEFITS | | | \$91,793 | \$183,605 | \$103,605 | \$189,473 | \$180,430 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561150 | | LABORATORY SUPPLIES | \$11,324 | \$15,500 | \$15,500 | \$14,000 | \$14,000 |
| 561400 | | MAINTENANCE SUPPLIES AND MATERIALS | 182,357 | 225,000 | 226,531 | 210,000 | 210,000 |
| 561800 | | PROGRAM SUPPLIES | 49,078 | 55,000 | 55,000 | 52,000 | 52,000 |
| 562000 | | HEATING FUELS | 31,854 | 0 | 0 | 0 | 0 |
| 562200 | | NATURAL GAS | 0 | 70,000 | 70,000 | 55,000 | 55,000 |
| 562600 | | MOTOR FUELS | 21,425 | 18,000 | 18,000 | 21,000 | 21,000 |
| 563000 | | MOTOR VEHICLE PARTS | 2,674 | 4,000 | 4,000 | 3,000 | 3,000 |
| 563100 | | TIRES TUBES AND CHAINS | 798 | 2,000 | 2,000 | 2,000 | 2,000 |
| 569000 | | OFFICE SUPPLIES | 1,547 | 1,600 | 1,600 | 1,600 | 1,600 |
| TOTAL SUPPLIES AND MATERIALS | | | \$301,057 | \$391,100 | \$392,631 | \$358,600 | \$358,600 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--------------------------------------|---------|---------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| CAPITAL OUTLAY | | | | | | | |
| 570300 | 13030 | PLANT DRIVEWAY SURFACE SEAL | \$0 | \$15,000 | \$15,000 | \$0 | \$0 |
| 570400 | 11008 | PUMP | 500 | 0 | 0 | 0 | 0 |
| 570400 | 11009 | SAMPLER | 4,990 | 0 | 0 | 0 | 0 |
| 570400 | 11011 | HEATER | 23,059 | 0 | 0 | 0 | 0 |
| 570400 | 11013 | PUMPS | 44,600 | 0 | 11,380 | 0 | 0 |
| 570400 | 12006 | DRIVE PUMP | 6,430 | 0 | 0 | 0 | 0 |
| 570400 | 12007 | CONTROL PANEL | 4,947 | 0 | 0 | 0 | 0 |
| 570400 | 12008 | MIXERS | 10,500 | 0 | 0 | 0 | 0 |
| 570400 | 12010 | ODOR PROJECT | 10,895 | 0 | 49,104 | 0 | 0 |
| 570400 | 13028 | GENERATOR | 0 | 40,000 | 40,000 | 0 | 0 |
| 570400 | 13031 | HYDRAULIC DUMP BODY | 0 | 8,000 | 8,000 | 0 | 0 |
| 570500 | 12011 | REPLACE WP1 VEHICLE | 0 | 0 | 25,215 | 0 | 0 |
| 570900 | 12012 | OUTFALL | 0 | 0 | 82,549 | 0 | 0 |
| 570900 | 13026 | MAINLINE SEWER INSPECTION VIDEO | 0 | 120,000 | 155,000 | 0 | 0 |
| 570900 | 13027 | EXCAVATED REPAIR OF BURIED TANK | 0 | 16,000 | 1,000 | 0 | 0 |
| 570900 | 13029 | MANHOLE REHABILITATION | 0 | 20,000 | 20,000 | 0 | 0 |
| 579999 | | 2014 EQUIPMENT REQUEST | 0 | 0 | 0 | 213,000 | 213,000 |
| TOTAL CAPITAL OUTLAY | | | \$105,921 | \$219,000 | \$407,248 | \$213,000 | \$213,000 |
| OTHER/MISCELLANEOUS | | | | | | | |
| 552100 | | LIABILITY INSURANCE | 38,835 | 42,000 | 44,124 | 49,000 | 49,000 |
| 589000 | | CONTINGENCY | 0 | 59,658 | 46,985 | 17,923 | 23,370 |
| 589120 | | REFUNDS OF SEWER USER FEES | 1,350 | 1,500 | 1,500 | 1,500 | 1,500 |
| TOTAL OTHER/ MISCELLANEOUS | | | \$40,185 | \$103,158 | \$92,609 | \$68,423 | \$73,870 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591001 | | TRANSFERS TO GENERAL FUND | \$3,944 | \$3,000 | \$3,000 | \$3,000 | \$3,000 |
| 591300 | | TRANSFERS TO CAPITAL PROJECTS | 985,800 | 1,198,800 | 1,198,800 | 1,603,800 | 1,603,800 |
| 591300 | 11C08 | TRANSFERS TO CAPITAL PROJECTS | 0 | 0 | 5,686 | 0 | 0 |
| 591300 | 11C09 | TRANSFERS TO CAPITAL PROJECTS | 500,000 | 0 | 192,800 | 0 | 0 |
| 591500 | | TRANSFERS TO INTERNAL SERVICE | 375,170 | 384,957 | 464,957 | 399,128 | 402,720 |
| TOTAL OPERATING TRANSFERS OUT | | | \$1,864,914 | \$1,586,757 | \$1,865,243 | \$2,005,928 | \$2,009,520 |
| TOTAL WATER POLLUTION CONTROL | | | \$5,155,485 | \$5,432,260 | \$5,841,678 | \$5,658,200 | \$5,658,200 |



Broad Street Pump Station Construction

SOLID WASTE DISPOSAL FUND

Service Narrative

The Solid Waste Disposal fund is used to account for the operations of the City's solid waste disposal program. All solid waste expenditures are made from this fund and are paid to Bristol Resource Recovery Facility (BRRFOC). This includes all costs for the disposal of City refuse collected by the City's Public Works Solid Waste Division and for private haulers who are charged to bring refuse to the Covanta-Bristol Facility, a trash to energy plant. This fund is funded by a transfer from the General Fund for City refuse, and the private haulers are billed monthly based on tonnage.

Budget Highlights

1213016 SOLID WASTE DISPOSAL FUND REVENUE

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--|---------|-----------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| LICENSE, PERMITS, FEES | | | | | | | |
| 442017 | | SOLID WASTE DISPOSAL PERMIT | \$86,434 | \$625 | \$625 | \$0 | \$0 |
| TOTAL LICENSE, PERMITS, FEES | | | \$86,434 | \$625 | \$625 | \$0 | \$0 |
| CHARGES FOR SERVICES | | | | | | | |
| 450114 | | HAULER CHARGES | \$1,397,797 | \$1,321,250 | \$1,321,250 | \$1,312,563 | \$1,312,565 |
| TOTAL CHARGES FOR SERVICES | | | \$1,397,797 | \$1,321,250 | \$1,321,250 | \$1,312,563 | \$1,312,565 |
| INVESTMENT EARNINGS | | | | | | | |
| 460000 | | INTEREST INCOME | \$1,418 | \$1,500 | \$1,500 | \$2,400 | \$2,400 |
| TOTAL INVESTMENT EARNINGS | | | \$1,418 | \$1,500 | \$1,500 | \$2,400 | \$2,400 |
| OTHER/MISCELLANEOUS REVENUE | | | | | | | |
| 480000 | | CITY OF BRISTOL HOST FEE | \$102,459 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| TOTAL OTHER/MISCELLANEOUS | | | \$102,459 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| OPERATING TRANSFERS IN | | | | | | | |
| 490001 | | TRANSFER IN GENERAL FUND | \$1,142,740 | \$1,122,550 | \$1,122,550 | \$1,188,250 | \$1,185,850 |
| TOTAL OPERATING TRANSFERS IN | | | \$1,142,740 | \$1,122,550 | \$1,122,550 | \$1,188,250 | \$1,185,850 |
| TOTAL SOLID WASTE DISPOSAL FUND | | | \$2,730,848 | \$2,545,925 | \$2,545,925 | \$2,603,213 | \$2,600,815 |

1213016 SOLID WASTE DISPOSAL FUND EXPENDITURES

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--|---------|-----------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| CONTRACTUAL SERVICES | | | | | | | |
| 542140 | | CITY REFUSE | \$1,375,048 | \$1,224,675 | \$1,224,675 | \$1,288,250 | \$1,288,250 |
| 542150 | | PRIVATE HAULER REFUSE | 1,407,234 | 1,321,250 | 1,321,250 | 1,312,563 | 1,312,565 |
| TOTAL CONTRACTUAL SERVICES | | | \$2,782,282 | \$2,545,925 | \$2,545,925 | \$2,600,813 | \$2,600,815 |
| SOLID WASTE DISPOSAL FUND TOTAL | | | \$2,782,282 | \$2,545,925 | \$2,545,925 | \$2,600,813 | \$2,600,815 |

SCHOOL LUNCH PROGRAM

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Service Narrative

The Bristol School Food Services department operates under the direction of the Bristol Board of Education, Child Nutrition Services and USDA Child Nutrition Program. The district annually adopts the National School Breakfast and National School Lunch Programs. The School Food Service Department is “administratively reviewed” by the State of Connecticut Department of Education, Child Nutrition Services. Our most recent Administrative Review resulted in a favorable review (SY 12/13).

The department’s mission is to provide students with healthy, nutritious and appealing foods in a timely manner and in a pleasant environment every day.

The district enrollment for fiscal year 2012/2013 is approximately 8,072. The food service department served 848,652 total meals during the past school year. The percentage of meals claimed as Free & Reduced Eligible meals in the National School Lunch Program was 67.0%. In addition to the National School Lunch and National School Breakfast Programs, the department also operates a Special Milk Program and After School Snack Program.

The program receives funding through the Department of Education Child Nutrition Offices through both federal and state reimbursements and grants, as well as through cash sales revenues. The department operates 12 food services sites throughout the district.

| 1275000 | | SCHOOL LUNCH PROGRAM REVENUES | | | | | |
|-------------------------------------|---------|-------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
| CHARGES FOR SERVICES | | | | | | | |
| 450307 | | SCHOOL LUNCHES | \$1,269,657 | \$1,357,060 | \$1,357,060 | \$1,178,739 | \$1,178,740 |
| 450308 | | OTHER SALES | 25,020 | 25,000 | 25,000 | 32,086 | 32,085 |
| TOTAL CHARGES FOR SERVICES | | | \$1,294,677 | \$1,382,060 | \$1,382,060 | \$1,210,825 | \$1,210,825 |
| FEDERAL GRANTS | | | | | | | |
| 431007 | | FEDERAL REIMBURSEMENT | \$1,659,890 | \$1,508,605 | \$1,508,605 | \$1,484,524 | \$1,484,520 |
| TOTAL FEDERAL GRANTS | | | \$1,659,890 | \$1,508,605 | \$1,508,605 | \$1,484,524 | \$1,484,520 |
| STATE GRANTS | | | | | | | |
| 432038 | | MISC. STATE REIMBURSEMENT | \$159,673 | \$142,000 | \$142,000 | \$142,000 | \$142,000 |
| TOTAL STATE GRANTS | | | \$159,673 | \$142,000 | \$142,000 | \$142,000 | \$142,000 |
| OPERATING TRANSFERS IN | | | | | | | |
| 490001 | | TRANSFER IN GENERAL FUND | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| TOTAL OPERATING TRANSFERS IN | | | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| TOTAL SCHOOL LUNCH REVENUE | | | \$3,214,316 | \$3,032,665 | \$3,032,665 | \$2,837,349 | \$2,837,345 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

C4003100 SCHOOL LUNCH PROGRAM EXPENDITURES

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|--|---------|-------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| SALARIES | | | | | | | |
| 512100 | | CAFETERIA SUPERVISORS | \$125,269 | \$135,300 | \$135,300 | \$115,392 | \$115,395 |
| 512110 | | CAFETERIA WORKERS | 997,099 | 938,245 | 938,245 | 912,752 | 912,755 |
| 512120 | | CAFETERIA DRIVERS | 2,753 | 0 | 0 | 0 | 0 |
| 512130 | | REPLACEMENTS | 30,565 | 20,000 | 20,000 | 15,000 | 15,000 |
| 515100 | 12900 | OVERTIME | 434 | 0 | 0 | 0 | 0 |
| TOTAL SALARIES | | | \$1,156,120 | \$1,093,545 | \$1,093,545 | \$1,043,144 | \$1,043,150 |
| BENEFITS | | | | | | | |
| 520100 | | LIFE INSURANCE | \$1,654 | \$0 | \$0 | \$0 | \$0 |
| 520500 | | DISABILITY | \$3,267 | \$0 | \$0 | \$0 | \$0 |
| 520700 | | FICA | 69,299 | 66,520 | 66,520 | 64,675 | 64,670 |
| 520750 | | MEDICARE | 16,207 | 15,605 | 15,605 | 14,908 | 14,905 |
| TOTAL BENEFITS | | | \$90,427 | \$82,125 | \$82,125 | \$79,583 | \$79,575 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561600 | | FOOD SUPPLIES | \$1,402,347 | \$1,192,355 | \$1,192,355 | \$1,152,046 | \$1,148,050 |
| 561700 | | SCHOOL LUNCH SUPPLIES | 140,749 | 128,020 | 128,020 | 103,500 | 103,500 |
| TOTAL SUPPLIES AND MATERIALS | | | \$1,543,096 | \$1,320,375 | \$1,320,375 | \$1,255,546 | \$1,251,550 |
| OTHER/MISCELLANEOUS | | | | | | | |
| 581500 | | NON-LUNCH EXPENSE | \$10,892 | \$18,300 | \$18,300 | \$15,000 | \$15,000 |
| TOTAL OTHER/MISCELLANEOUS | | | \$10,892 | \$18,300 | \$18,300 | \$15,000 | \$15,000 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591500 | | TRANSFER OUT INTERNAL SERVICE | \$455,425 | \$518,320 | \$518,320 | \$444,076 | \$448,070 |
| TOTAL OPERATING TRANSFERS OUT | | | \$455,425 | \$518,320 | \$518,320 | \$444,076 | \$448,070 |
| TOTAL SCHOOL LUNCH EXPENDITURES | | | \$3,255,960 | \$3,032,665 | \$3,032,665 | \$2,837,349 | \$2,837,345 |

PINE LAKE CHALLENGE COURSE FUND

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Don Gagliardi, Coordinator
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Service Narrative

Bristol Youth Services operates a state-of-the-art outdoor challenge course and experiential adventure-based programs. The Pine Lake Challenge Course (PLCC) is nestled in a small wooded area of a public park within the urban community. The Course consists of more than 40 different elements or stations constructed with a series of ropes, cables, and obstacles in a grove of trees and an abutting playing field, and its facilities spans over seven acres.

The Challenge Course elements are designed to create certain challenges for a group or individuals with the support of a group. The elements and stations can be adapted for comparable adventure-based experiences for individuals with physical disabilities. The elements are designed to test teamwork, communication skills, creativity and the degree of cooperation within the group. Other challenges are intended to challenge an individual's sense of balance, agility, trust, perseverance, and leadership. In addition, adventure programs which involve games, initiatives, and portable elements may be delivered to a group at community locations. All activities are facilitated by professionally trained staff who utilize special skills and techniques to make the experience safe, meaningful, and exciting.

Special Revenue Funds – (continued)

The Pine Lake Challenge Course (PLCC) and Adventure Programs were created as a result of community development efforts of the Bristol Community Leadership Team involving schools, youth service bureaus, youth recreational organizations, and public and private non-profit agencies. Construction was made possible through funding received from the Connecticut State Department of Education and donations from businesses and citizens. The primary applications of PLCC programs are to enrich educational and youth service programs and to enhance community collaborations and professional growth. Programs are delivered at the Pine Lake Challenge Course or at schools and community locations.

The Pine Lake Challenge Course & Adventure Program is self-sustaining through revenues generated by user fees.

Fiscal Year 2013 Major Service Level Accomplishments

- PLCC delivered safe and affordable quality programming to children and community members with cultural sensitivity.
- PLCC collaborated with CT Challenge Course Professionals and Managers to conduct trainings and skill refreshers for program facilitators in technical skills on a ropes course, and presentation with cultural sensitivity.
- PLCC equipment and grounds passed an annual independent inspection and met with reasonable assurance of its soundness and maintenance. A new element was built to replace retired equipment and allow participants increased opportunities for team work using a high element.
- PLCC staff developed lesson plans aligned with CT educational frameworks and content standards, and delivered successful Vacation Workshops and interdistrict educational programs to support high academic achievement and appreciation of diversity.
- PLCC registered many returning satisfied customers and received several letters of compliment from customers for the design of the program and the professionalism of the staff.
- PLCC has been able to offer for the twelfth year an open enrollment affordable summer program for area youth.

Fiscal Year 2014 Major Service Level Goals

- To offer safe and affordable quality programming to children and community members with cultural sensitivity.
- To maintain equipment and grounds to satisfy annual inspections.
- To maintain the high standard of quality in program delivery by regular training of staff, administrative review of best practice standards and course and equipment maintenance.
- To update policies and operating procedures.
- To recruit and retain a pool of highly skilled professional staff to meet the needs of our clients.
- To market services through producing and distributing publications, updating the website and creating user friendly links, and outreach to potential customer groups.
- To develop sponsors for educational, cultural, positive youth development and remedial programs.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

Long Term Goals and Issues

- To maintain business being brought into Bristol through the delivery of adventure-based programs to clientele during all weather conditions as scheduled by gaining access to alternative indoor facilities and climbing gymnasium which are properly equipped.
- To maintain the high standard of quality in program delivery by regular training of staff, administrative review of best practice standards and course and equipment maintenance.
- To renew accreditation through participating in an independent review process of equipment condition and maintenance, policies, procedures, record keeping and skill of staff.

Performance Measures

Quantitative:

| | Service Days | | | Unduplicated Consumer Groups | | | Total Number of Participants | | |
|--|--------------|------|------|---------------------------------|------|------|---------------------------------|-------|-------|
| Fiscal Yr | 2011 | 2012 | 2013 | 2011 | 2012 | 2013 | 2011 | 2012 | 2013 |
| PINE LAKE CHALLENGE COURSE & ADVENTURE PROGRAM | 118 | 121 | 103 | 87 | 82 | 78 | 6,082 | 5,985 | 4,770 |

Expenditure and Position Summary

| | 2012 Actual | 2013 Estimated | 2014 Budgeted |
|-------------------------------------|-------------------|-------------------|------------------|
| Salary /Hourly Wage Expenditures | \$124,446 | \$151,625 | \$140,000 |
| Part-Time Positions | 7- 55 Seasonal | 7-55 Seasonal | 7-55 Seasonal |

Budget Highlights

1321032 PINE LAKE CHALLENGE COURSE REVENUE

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|-------------------------------|---------|---|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| LICENSE, PERMITS, FEES | | | | | | | |
| 422004 | | CHALLENGE COURSE FEES | \$144,335 | \$177,550 | \$177,550 | \$169,875 | \$169,875 |
| | | TOTAL LICENSE, PERMITS, FEES | \$144,335 | \$177,550 | \$177,550 | \$169,875 | \$169,875 |
| INVESTMENT EARNINGS | | | | | | | |
| 460000 | | INTEREST INCOME | \$295 | \$300 | \$300 | \$300 | \$300 |
| | | TOTAL INVESTMENT EARNINGS | \$295 | \$300 | \$300 | \$300 | \$300 |
| | | TOTAL PINE LAKE CHALLENGE COURSE | \$144,630 | \$177,850 | \$177,850 | \$170,175 | \$170,175 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

1321032 PINE LAKE CHALLENGE COURSE EXPENDITURES

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|-------------------------------|---------|---|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| SALARIES | | | | | | | |
| 515300 | | SEASONAL WAGES | \$124,446 | \$151,625 | \$151,625 | \$140,000 | \$140,000 |
| | | TOTAL SALARIES | \$124,446 | \$151,625 | \$151,625 | \$140,000 | \$140,000 |
| CONTRACTUAL SERVICES | | | | | | | |
| 531000 | | PROFESSIONAL FEES AND SERVICES | \$8,039 | \$9,800 | \$9,800 | \$14,400 | \$14,400 |
| 543200 | | EQUIPMENT MAINTENANCE CONTRACTS | 2,385 | 5,460 | 5,460 | 5,460 | 5,460 |
| 553000 | | TELEPHONE | 780 | 840 | 840 | 840 | 840 |
| 553100 | | POSTAGE | 183 | 275 | 275 | 275 | 275 |
| 555000 | | PRINTING AND BINDING | 0 | 250 | 250 | 250 | 250 |
| 581135 | | SCHOOLING AND EDUCATION | 163 | 600 | 600 | 600 | 600 |
| | | TOTAL CONTRACTUAL SERVICES | \$11,550 | \$17,225 | \$17,225 | \$21,825 | \$21,825 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561400 | | MAINTENANCE SUPPLIES AND MATERIALS | \$615 | \$4,650 | \$4,650 | \$4,000 | \$4,000 |
| 561800 | | PROGRAM SUPPLIES | 2,317 | 4,000 | 4,000 | 4,000 | 4,000 |
| 569000 | | OFFICE SUPPLIES | 0 | 350 | 350 | 350 | 350 |
| | | TOTAL SUPPLIES AND MATERIALS | \$2,932 | \$9,000 | \$9,000 | \$8,350 | \$8,350 |
| | | PINE LAKE CHALLENGE COURSE TOTAL | \$138,928 | \$177,850 | \$177,850 | \$170,175 | \$170,175 |

Pine Lake Challenge Course



LOCIP PROJECTS FUND

Service Narrative

The LoCIP Projects Fund accounts for the activities of the Local Capital Improvement Projects approved by the State of Connecticut's Office of Policy and Management. This revenue source is budgeted when the Capital Budget is approved. The approved 2014 budget for LoCIP Projects totals \$540,000, which can be viewed behind the 'Capital Budget Summary' tab, in the Program Profiles section.

Budget Highlights

1341018 LOCIP PROJECTS FUND- REVENUE

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|----------------------------------|---------|--------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| STATE GRANTS | | | | | | | |
| 432033 | | STATE OF CONNECTICUT OPM | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |
| TOTAL STATE GRANTS | | | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |
| TOTAL LOCIP PROJECTS FUND | | | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |

134 LOCIP PROJECTS FUND

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|----------------------------------|---------|--------------------|--------------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| CAPITAL OUTLAY | | | | | | | |
| 570000 | | LOCIP EXPENDITURES | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |
| TOTAL CAPITAL OUTLAY | | | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |
| TOTAL LOCIP PROJECTS FUND | | | \$0 | \$410,000 | \$410,000 | \$540,000 | \$540,000 |

TRANSFER STATION FUND

Service Narrative

The Transfer Station of the Public Works Department functions for the purpose of depositing solid waste, rubbish and recyclables, generated in the city by residential property owners, tenants, and commercial entities not meeting the requirements for disposal at the waste-to-energy facility located in Bristol. The transfer station is in the midst of negotiating a regional recycling facility in partnership with Covanta that will include curbside recyclables. Expansion of the program to include electronics and organic waste will be evaluated. The transfer station currently accepts recyclables from Wolcott's private hauler.

The Transfer Station is open Monday – Friday 7:15 a.m. – 2:45 p.m. and on Saturday from 7:30 a.m. – 1:00 p.m.

Residential Permit Holders

- No charge for Antifreeze, Leaves, Oil, Fluorescent Bulbs, Electronics, Approved Single Stream Recyclable Materials and Metal. If chargeable items are mixed with non-chargeable material, the load will be chargeable.
- The first 200 pounds free each visit.
- \$0.45 per 10 pounds for all others.

Pre-payment is required on all accounts before access is allowed to the Transfer Station.

Payment / Account Process

Each resident will have funds in a PAYT account. Once a resident visits the Transfer Station, any cost for the load will be deducted from their account. Minimum funding to open the account is \$25.00.

Once the account balance is below \$10.00, residents will receive a reminder message (on the message boards at the Transfer Station) that funds need to be added to the account. Once funds fall below \$5.00, access to the Transfer Station will be denied until funds are added to the account.

Account in Deficit

If a load brought in to the Transfer Station exceeds the amount on a residents account, the account will be deactivated and no further access to the Transfer Station will be allowed until the balance is paid in full and additional funds of at least \$10.00 is available on the account.

Payments

No Payments will be accepted at the Transfer Station.

Credit/debit card or electronic check (using your checking account number and bank routing number) payments for a minimum of \$25.00 can be made online or over the phone. To make a credit/debit card payment on line, visit www.bristolct.gov/payment or click on the Pay Online button on the left side of the City's web page (www.bristolct.gov)

Payments are also accepted at City Hall (Monday to Friday, 8:00 a.m. to 5:00 p.m. at Public Works – Ground Floor) to pay with cash, check or credit/debit card (min \$25.00 payment with credit cards) and funds will be available to use immediately.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

Adding Funds the account

After the initial \$25.00 payment to begin the account, funds may be added to the Pay As You Throw Account on line or at City Hall. Credit Card payments are always a minimum of \$25.00. There is a \$10.00 minimum payment for cash or check brought to City Hall, and funds will be available to use immediately.

Fiscal Year 2013 Major Service Level Accomplishments

- Bid compost and loam sales generating revenue
- Initiated Pay As You Throw (PAYT) at transfer station
- Partnered with Covanta in managing recycling/electronics
- Removed 2,000 CY of fill from transfer station

Fiscal Year 2014 Major Service Level Goals

- Incorporate waste latex paint collections through PaintCare
- Implement regional recycling facility
- Transition to Covanta for electronics recycling

Long Term Goals and Issues

- Become self-funded through efficient operation
- Review and modify PAYT fees
- Maximize material revenue potential

Expenditure and Position Summary

| | 2012 Actual | 2013 Estimated | 2014 Budget |
|---------------------|------------------------|---------------------------|------------------------|
| Salary Expenditures | \$0 | \$100,556 | \$310,152 |
| Full time Positions | 0 | 0 | 6 |

Budget Highlights

136 TRANSFER STATION REVENUE

| OBJECT | PROJECT | DESCRIPTION | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
|-------------------------------------|---------|-------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| LICENSE, PERMITS, FEES | | | | | | | |
| 422020 | | RESIDENTIAL PERMIT FEES | \$0 | \$0 | \$4,000 | \$12,050 | \$12,050 |
| 422021 | | COMMERICAL PERMIT FEES | 0 | 0 | 2,300 | 0 | 0 |
| 450350 | | CLOTHING | 0 | 0 | 100 | 0 | 0 |
| 450351 | | ALUMINUM | 0 | 0 | 380 | 0 | 0 |
| 450352 | | IRON METAL | 0 | 0 | 34,800 | 0 | 0 |
| 450353 | | BATTERIES | 0 | 0 | 80 | 0 | 0 |
| 450354 | | COMPOST | 0 | 0 | 4,000 | 0 | 0 |
| 450355 | | LOAM SALES | 0 | 0 | 3,600 | 0 | 0 |
| TOTAL LICENSE, PERMITS, FEES | | | \$0 | \$0 | \$6,300 | \$12,050 | \$12,050 |
| CHARGES FOR SERVICES | | | | | | | |
| 450356 | | RECYCLING | \$0 | \$0 | \$120 | \$131,640 | \$131,640 |
| 450356 | | PAY AS YOU THROW | 0 | 0 | 168,000 | 504,000 | 504,000 |
| TOTAL CHARGES FOR SERVICES | | | \$0 | \$0 | \$120 | \$635,640 | \$635,640 |
| INVESTMENT EARNINGS | | | | | | | |
| 1E+06 | 460000 | INTEREST INCOME | \$0 | \$0 | \$800 | \$0 | \$0 |
| TOTAL INVESTMENT EARNINGS | | | \$0 | \$0 | \$800 | \$0 | \$0 |
| TOTAL TRANSFER STATION FUND | | | \$0 | \$0 | \$7,220 | \$647,690 | \$647,690 |

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – (continued)

| 136 | | TRANSFER STATION FUND EXPENDITURES | | | | | |
|-------------------------|---------|------------------------------------|-----------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------|
| | | | PRIOR YEAR ACTUAL 2011-2012 | ORIGINAL BUDGET 2012-2013 | REVISED BUDGET 2012-2013 | BUDGET REQUEST 2013-2014 | JOINT BOARD 2013-2014 |
| OBJECT | PROJECT | DESCRIPTION | | | | | |
| SALARIES | | | | | | | |
| 514000 | | REGULAR WAGES | \$0 | \$0 | \$83,826 | \$260,121 | \$260,121 |
| 515100 | | OVERTIME | 0 | 0 | 15,930 | 47,791 | 47,791 |
| 517000 | | OTHER WAGES | 0 | 0 | 800 | 2,240 | 2,240 |
| | | TOTAL SALARIES | \$0 | \$0 | \$100,556 | \$310,152 | \$310,152 |
| CONTRACTURAL SERVICES | | | | | | | |
| 531000 | | PROFESSIONAL FEES | \$0 | \$0 | \$200 | \$1,580 | \$1,580 |
| 534200 | | ENVIRONMENTAL | 0 | 0 | 1,321 | 5,200 | 5,200 |
| 541000 | | UTILITIES | 0 | 0 | 2,668 | 8,000 | 8,000 |
| 541100 | | WATER/SEWER | 0 | 0 | 108 | 425 | 425 |
| 542105 | | TIRE DISPOSAL | 0 | 0 | 2,200 | 14,000 | 14,000 |
| 542110 | | FREON | 0 | 0 | 1,108 | 0 | 0 |
| 542115 | | BULK WASTE | 0 | 0 | 3,480 | 18,000 | 18,000 |
| 543000 | | REPAIRS & MAINTENANCE | 0 | 0 | 4,332 | 13,105 | 13,105 |
| 544400 | | RENTS/LEASE | 0 | 0 | 28,000 | 75,000 | 75,000 |
| 554000 | | TRAVEL REIMBURSEMENT | 0 | 0 | 16 | 50 | 50 |
| 557700 | | ADVERTISING | 0 | 0 | 0 | 750 | 750 |
| 581120 | | CONFERENCE & MEMBERSHIPS | 0 | 0 | 32 | 150 | 150 |
| 581135 | | SCHOOLING | 0 | 0 | 32 | 150 | 150 |
| 589100 | | MISCELLANEOUS | 0 | 0 | 34,336 | 23,807 | 23,807 |
| | | TOTAL CONTRACTURAL SERVICES | \$0 | \$0 | \$77,833 | \$160,217 | \$160,217 |
| BENEFITS | | | | | | | |
| 520000 | | EMPLOYEE BENEFITS | \$0 | \$0 | \$37,588 | \$4,100 | \$4,100 |
| 520700 | | F.I.C.A. | 0 | 0 | 0 | 19,230 | 19,230 |
| 520750 | | MEDICARE INSURANCE | 0 | 0 | 0 | 4,497 | 4,497 |
| 520905 | | GENERAL CITY RETIREMENT | 0 | 0 | 0 | 27,293 | 27,293 |
| | | TOTAL BENEFITS | \$0 | \$0 | \$37,588 | \$55,120 | \$55,120 |
| SUPPLIES AND MATERIALS | | | | | | | |
| 561400 | | MAINTENANCE SUPPLIES | \$0 | \$0 | \$168 | \$500 | \$500 |
| 561800 | | PROGRAM SUPPLIES | 0 | 0 | 2,036 | 6,112 | 6,112 |
| | | TOTAL SUPPLIES AND MATERIALS | \$0 | \$0 | \$2,204 | \$6,612 | \$6,612 |
| OTHER/MISCELLANEOUS | | | | | | | |
| 589105 | | CCARD FEES | \$0 | \$0 | \$0 | \$6,825 | \$6,825 |
| | | TOTAL OTHER/ MISCELLANEOUS | \$0 | \$0 | \$0 | \$6,825 | \$6,825 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 591500 | | TRANSFERS TO INTERNAL SERVICE | \$0 | \$0 | \$0 | \$108,764 | 108,764 |
| | | TOTAL OPERATING TRANSFERS OUT | \$0 | \$0 | \$0 | \$108,764 | \$108,764 |
| | | TOTAL TRANSFER STATION FUND | \$0 | \$0 | \$218,181 | \$647,690 | \$647,690 |

